

THE FULTON COUNTY TREASURER'S OFFICE

Announces

Posting of Vacancy

(Copy, if necessary, to post in all of your department's work locations)

ASSISTANT DEPUTY COUNTY TREASURER

This is a permanent non-bargaining unit position in the Fulton County Treasurer's Office. This is an appointed position; therefore, the incumbent will serve at the pleasure of the Fulton County Treasurer.

SALARY RANGE: Minimum (start) Salary: \$34,312; Base (one-year) Salary: \$40,367

POSITION TYPE: Full Time

RESIDENCY: Fulton County residency is required.

PREFERRED QUALIFICATIONS: Ideal candidates would have an Associate's degree or higher in Accounting, Finance or a closely related field and/or have one to two years of experience in an office performing accounting, finance or closely related duties. Candidates must have experience to oversee and manage an office of four to six staff members. Skill in the operation of a computer including proficiency in Microsoft Word and Excel. Candidates will need good customer service and organizational skills and the ability to multitask.

Interested candidates should file their applications with:

E. Terry Blodgett, County Treasurer
County Office Building
223 West Main Street, PO Box 128
Johnstown, NY 12095

FULTON COUNTY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, CREED, COLOR, NATIONAL ORIGIN, MARITAL STATUS, SEX, RELIGION, AGE OR DISABILITY IN EMPLOYMENT OR THE PROVISIONS OF SERVICE.

Applications for this appointment must be received no later than: February 3, 2016